

Dear colleagues at BIT,

Greetings from XX University!

We are happy to inform you that X students have expressed their interest in the CSC scholarship offered by BIT for the master/Ph. D. programs and X students are interested in the exchange and short-term programs.

Here are the details of the recommended candidates for the CSC scholarship **in the order of recommendation** (the deadline for the nomination is **March 15<sup>th</sup>, 2018**):

No.	Passport Name	Passport Number	Age	Current Major	Graduation Date	Applied for Master or PhD	Applied Major at BIT	Email Address	Cellphone Number
1									
2									
3									

Here are the details of the recommended candidates for the exchange and short-term programs (the deadline for the nomination is **June 15<sup>th</sup>, 2018**):

No.	Nationality	Passport Name	Passport Number	Gender	Major in Home University	Major in BIT	Year in Home University	Exchange Period	Chinese Level	Email Address
1							3rd year in undergraduate	September 2018	HSK3	
2										
...										

Please let us know if more information is needed about the students for their further steps in the application.

Sincerely,

XX